

MEMORANDUM FOR: Deputy Director (Support)

SUBJECT : Office of Security Annual Report for
Fiscal Year 1963

1. This memorandum is for information only.

2. This report presents a statement of the Office of Security objectives for Fiscal Year 1964 (Tab A), and items of interest concerning noteworthy accomplishments and activities of the Office during Fiscal Year 1963 (Tab B).

3. Included also are statistics for the past five years covering certain physical security operations and some activities involving the security control and support of Agency and personnel activities. It also presents statistics on various miscellaneous activities of the Office during Fiscal Year 1963 (Tab C).

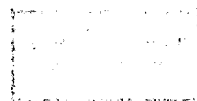
4. In chart form, the report presents statistics representing workloads involving investigations, clearances, and operational support (Charts #1 through #6). As an aid in analyzing the chart material, explanations accompany each chart and are placed in such a manner that they may be read while examining the chart without turning the pages.

5. A study of the charts reveals the following trends:

a. Chart #1 - The receipts of overt and semi-covert cases rose significantly from 19,656 to 28,011, which represents an all time high.

b. Chart #2 - The number of staff applicant cases received showed a sharp increase from 4,414 to 6,052

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which represents a new five year high. Approval of staff applicants showed an increase from [REDACTED] The number of disapprovals increased from 247 to 402.

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c. Chart #3 - The average number of days necessary to process applicant-type cases decreased from 91.2 days to 77.3 days.

d. Chart #4 - The number of receipts of covert cases increased substantially from 19,227 to 21,311, which represents a new five year high.

e. Chart #5 - The number of full field investigative cases received increased substantially from 18,041 to 20,435, which represents a new five year high.

f. Chart #6 - The number of man hours expended on operational support cases declined slightly from 75,235 to 75,147.

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[REDACTED]
R. L. Bannerman
Director of Security